



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	NOORUL ISLAM COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution	Dr . S . PERUMAL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09600802980
Mobile no.	9486856121
Registered Email	nicollege2001@yahoo.co.in
Alternate Email	spee58@gmail.com
Address	Kumaracoil
City/Town	Thuckalay
State/UT	Tamil Nadu
Pincode	629180

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.K.A.Saju
Phone no/Alternate Phone no.	04651256676
Mobile no.	9447479735
Registered Email	iqac.nicas2021@gmail.com
Alternate Email	sajuka1970@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.nicollege.com/files/file_1616300421_docs.pdf
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4. Whether Academic Calendar prepared during the year	Yes
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if yes,whether it is uploaded in the institutional website: Weblink :	http://www.nicollege.com/files/file_1617004349_docs.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2012	24-Mar-2012	24-Mar-2017

6. Date of Establishment of IQAC	09-Jun-2008
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awareness on Research and	23-Jul-2016	78

Consultancy by IQAC	1	
Eve-teasing and Gender Equality programme	25-Jul-2016 1	100
Blood Donation Camp	30-Mar-2017 1	150
Skill Development Programme for Staff Members	07-Nov-2016 1	45
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Program for Fresh Students

Functioning of Anti Ragging and anti-eve teasing committee and maintenance of campus discipline

Training Program for teaching staff

Motivating teachers to participate in research and extension activities to enhance the quality of teaching and learning.

Opportunities are provided to students for attending seminars and workshops to inspire them research and learning

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student Test Performance	Identified and developed a plan to improve the scores of strong and weak students.
Conduct career counseling program	Encouraged students explore potential career and stream selection by organizing workshop for final year students
To encourage more faculty to register for Ph.D	Three of our Staff members have awarded with Ph.D and one staff registered
To organize a Blood Donation camp for the students and staff members	Blood Donation camp was organized in association with Government Hospital, Padmanabhapuram on 30.03.2017.
To observe Plastic Awareness, World Peace Day, World Heart Day, World Yoga Day etc. for creating Environmental Awareness and Health Awareness for the students. To observe Campus Cleaning, Planting Trees, World Photography Day, World Entrepreneurship Day, National Youth Day , International Women's day for creating social responsibilities and national integration.	Plastic Awareness Rally conducted on 07.10.2016 World Peace Day conducted on 26.09.2017 World Heart Day conducted on 01.10.2016 World Yoga Day conducted on 21.06.2016 and 23.06.2016 Planting Trees conducted on 08.08.2016 World Photography Day 22.10.2016 World Entrepreneurship Day conducted on 30.08.2016 National Youth Day conducted on 11.01.2017 International Women's day conducted on 09.03.2017
To celebrate the great personalities of Abdul Kalam and Srinivasa Ramanujam	Abdul Kalam memorial day conducted on 27.07.2016 Birthday celebration of Mathematician Srinivasa Ramanujam conducted on 22.12.2016
To organize the state level and national level symposium and seminars	Sonet FB-2017 (National level symposium) by Dept. of Business Administration Bio Quest -2017 by Department of Biotechnology and Microbiology CAFEST - ver 9.0 by Dept. of Computer Applications COMFUTECH-17 by Dept. of Computer Science Photography & Drawing Exhibition and MATTUTHIRAI (Film Workshop)by Dept. of Visual Communication INFOSYRITZ-17 by Dept. of Information Technology NICASLIT'17 by Dept. of English

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Noorul Islam College of Arts and Science, Kumaracoil, affiliated to Manonmaniam Sundaranar University, follows the curriculum framed by the University. Whenever there is a change in the curriculum, the University communicates to the College for adopting the changes. The curriculum is organized in a systemic and scheduled timetable and lesson plan that furnishes the academic standards of our institution that comprises a good stock of 1490 students and full time staff members 90 with the ratio 1:17. 1. The college offers courses that includes 10 U.G and 4 P.G courses. 2. Every year a meeting is held at the beginning of each calendar year to evaluate the achievement and failures of the past year and fresh modalities are chalked out for the upcoming new calendar year. 3. At the beginning of every academic year the college chalks out an academic calendar. 4. The institution follows a specific Time Table for the effective delivery and transaction of the curriculum. 5. The Heads of the Departments conducts academic planning meeting to plan and organize the schedule of lecturers and distributes the syllabus among the faculty members of their Departments. 6. The lesson plan is scheduled ahead of the Semester for a very effective implementation of the syllabus. The Department meetings are conducted regularly to discuss the allotment of papers, scheduling lesson plans and about preparing notes according to the needs of the students. Most importantly, the subjects are allotted to the faculty based on their aptitude, experience and awareness 7. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments and seminar for effective teaching 8. Timely meetings are conducted and instructions are given for the submission of assignments, projects and conducting internal tests and model examination. They are well planned and executed before final examinations. 9. Our college has a resourceful central library with an open access system. Our college has developed a strong and robust internal evaluation system through rigorous Internal Assessments. 10. We consider feedback to be an important parameter in improving the teaching skills. 11. The college every month holds a staff council meeting, all problems and

achievements are laid. They are discussed and the same are passed for the better running and integration of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	30/05/2016
BBA	Business Administration	30/05/2016
BSc	Computer Science	30/05/2016
BSc	Information Technology	30/05/2016
BSc	Biotechnology	30/05/2016
BSc	Microbiology	30/05/2016
BSc	Visual Communication	30/05/2016
BCom	Commerce with CA	30/05/2016
BCA	Computer Applications	30/05/2016
BA	English	30/05/2016
MSc	Computer Science	30/05/2016
MSc	Biotechnology	30/05/2016
MCom	Commerce	30/05/2016
MA	English	30/05/2016
BSc	Mathematics	30/05/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The ultimate aim of stakeholder's feedback is to get useful insights for the purpose of important in all aspects of teaching, learning, assessment and capacity. The feedback is obtained from three stakeholders viz, Students, Alumni and Parents. The feedback from the stakeholders are collected and analyzed before the closing of the semester. Students feedback is considered as the most effective and reliable method. The Survey encourages students to think critically about their work and to reflect on what they need to do to improve it. It also guides students to become independent and self reflective learners and better critics of their own work. Totally by the survey the student become more constructive, feel encouraged and motivated to improve. Students Satisfactory Survey is framed by IQAC and distributed among all the students. Received Survey is pondered by the respective Heads and the Principal. A pre-arranged format for the feedback is circulated that is completed in by the students. This feedback helps the mentors to appraise their teaching level. The Heads of various Departments consider the excellence of the faculty based on their classroom performance, their interactive relationship within the Department, their punctuality, consistency and their involvement with the Department activities in general. Parent views and feedback are extremely important. We are keen to work with parents to improve our practice and review our current policies and procedures. We hold parent consultation two times each semester to discuss students progress, also for students retention and recruitment. The feedback is collected in the Parents Teacher's Meeting during every academic year. The opinion from the parents and the public benefits in the overall advancement of the college. The feedback and recommendations received during the Alumnae Meet is measured to be an asset in gauging the shortcomings of the institution. The college organizes Alumnae Meet every year. On this occasion feedback is collected. The alumni are supplied with a pre-printed MCQ style questionnaire. The feedback Analysis Report is discussed in staff council meeting and forwarded to IQAC for suggestions, if any. Proper suggestions were consolidated to communicate to the principal. The overall feedback data is presented in the Academic Council Meeting for the execution of essential alterations in the curriculum as well as persistently for the betterment of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	64	110	63
BBA	Business Administration	64	56	35
BCom	Commerce	64	99	50
BCom	Computer Application	64	98	48
BSc	Visual Communication	48	38	24
BSc	Microbiology	48	40	31
BSc	Biotechnology	48	51	36
BSc	Mathematics	48	67	41
BSc	Information Technology	48	53	41
BSc	Computer Science	48	51	47

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1392	98	78	12	90

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nil	Nil	Nil	Nil	Nil	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in our institution is done informally. The class in-charge of a class takes care of both the academic and psychological needs of the students. The main aim of mentoring is to find out the psychological issues existing among the adolescents. Further counseling and mentoring sessions are arranged by the institution for motivating the students to develop their leadership and social skills. The progress of the mentor is informed periodically to the parents. The special attention is paid to the students to be self confident and overcome the fear of facing the audience, by directing them to participate in the Inter and Intra collegiate competitions. In order to maintain high degree of confidentiality no records have been maintained. Personal and Interpersonal Problems are usually resolved successfully through the mentoring system. Class in-charges as mentors identify the students with problems in family and financial issues. Those in need of financial assistance

were helped through the student's welfare fund. The institution identifies slow learners on marks basis and grade obtained in the previous and the qualifying examination and through regular tests. Institution adopts different strategies to accelerate learning process for slow learners. Further counseling and mentoring sessions are arranged from time to time. Special coaching is provided on one to one basis, for the slow learners. Home assignments are given regularly to create interest among slow learners in relation to their respective subject.

Students are subjected to undertake responsibilities by arranging the seminars, cultural events and other competitions. In order to develop their leadership and social skills and to understand the significance of group dynamics and managerial skills, college conducts guest lecturers of social skill development. Students skilled in making handicrafts and artworks are identified and their skilled works were displayed to encourage their works.

The Mentoring also helps students to understand time management and attend their classes on time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1490	90	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	83	18	10	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Computer Appl ication(04P)	Semester	24/05/2017	17/06/2017
BSc	Information Technology(06I)	Semester	24/05/2017	13/07/2017
BSc	Mathematics(0 6MC)	Semester	24/05/2017	13/07/2017
BSc	Biotechnology (06H)	Semester	24/05/2017	13/07/2017
BSc	Microbiology(06M)	Semester	24/05/2017	13/07/2017
BSc	Visual Commun ication(06VC)	Semester	11/05/2017	13/07/2017
BCom	Computer Appl ication(07CV)	Semester	17/05/2017	10/07/2017
BCom		Semester	17/05/2017	05/07/2017

	Commerce(07CO)			
BBA	Bussiness Adm inistration(01B D)	Semester	25/05/2017	05/07/2017
BA	English(00EN)	Semester	25/05/2017	05/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous internal Evaluation reforms specified by the Manonmaniam Sundaranar University are followed in our College. Choice Based Credit System is introduced with a view to undertake assessment on the basis of CGPA (Cumulative Grade System). The academic performance of the students are continuously assessed and recorded, and it forms the integral part of the evaluation System. The semester system as framed by the university constitutes 3 internal tests. The dates of the concerned tests are planned and informed to the students. On the first hour of the examination day the students will be allowed to study. The faculty members discuss the previous year question banks with the students, that are maintained in the college library and in the department. Assignments and Seminars are assigned to the students and their performance is also considered for internal assessment. Model Examinations are also conducted for both theory and practical examinations. Out of the three internal Assessments the best two marks secured by the students are considered. For advanced learners and slow learners attention is paid to improve and motivate them for securing better marks . The result analysis is done by the respective class -in- charge after the publication of the University examination results. The academic performance of the students is informed to the parents by posts. In addition to the internal tests slip test are also conducted during the class hours to assess the students learning. The institution supports students to appear for revaluation and supplementary examinations. In case of any queries in the marks obtained. The institution strictly adheres to maintain discipline and monitor the academic progress of the students and to develop proper feedback and corrective measures for the students as well as the teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the college at the beginning of every year to mark the significant academic events, curricular and co-curricular activities, various national and international days, festivals of different religions. The academic calendar plays a vital role in the functioning of academic activities as it remains the significant activities to be taken care of in future. It prepares academic calendar based on University calendar. The academic calendar is distributed to the students, teaching and non-teaching staff. The academic calendar contains the list of national, local and institutional holidays. The festival of all the religions are enthusiastically and earnestly celebrated to respect the fundamental and core values of each religion. It also contains the vision and mission of college, names of teaching and non-teaching staff, important telephone numbers, important information related to student discipline, attendance regulation, rules and regulations of the college. In addition to Tamil Thaivazthu, National pledge, National anthem and the emblem of the college is also presented .The photos of events and activities of all departments, rank holders name list of the academic year 2014-2015, endowments and placement, career guidance and counseling cell is also presented. A brief history of the institution, courses available in the college, name of various committee members and activities of our college is also presented. At the end of each semester examinations are conducted and

evaluation is carried out by University. The final evaluation and exam results are declared and Mark Statement is issued by affiliated University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.nicollege.com/files/file_1616748266_docs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
04P	BCA	Computer Application	44	29	66
06I	BSc	Information Technology	21	6	28.6
06MC	BSc	Mathematics	31	28	90.32
06H	BSc	Biotechnology	32	32	100
06M	BSc	Microbiology	23	20	91
06VC	BSc	Visual Communication	21	18	85.7
07CV	BCom	.Computer Application	46	24	60
07CO	BCom	Commerce	48	26	59.09
01BD	BBA	Bussiness Administration	44	40	91
00EN	BA	English	57	56	98.2

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.nicollege.com/files/file_1616913399_docs.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	1
International	Biotechnology	1	7
National	Microbiology	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Efficient Discriminate	Mrs.R.Ra jalakshmi	Research Journal of Applied Science	2016	11	Noorul Islam University, Kumaracoil	11

Component Analysis using Support Vector Machine Classifier on Invariant Pose and Illumination Face Images		and Technology				
An efficient approach of segmentation on white blood cells using morphological operators and 2D-discrete wavelet transform with an fuzzy classification	Mrs. Anline Rejula	International Journal Emerg Res Manag Technol	2016	1	Manonmaniam Sundaranar University	1
An efficient approach for satellite image building detection based on Tetra wavelet	Mrs S.Kala	International Conference on Control, Instrumentation, Communication and Computational Technologies	2016	2	Barathidasan University, Coimbatore	2
A novel approach of FIC for compression of large scale remote sensing colour images	Mrs. D Sophin Seeli	Journal of Theoretical and Applied Information Technology	2016	1	Noorul Islam University, Kumaracoil	1
A study on Fractal Image Compression	Mrs. D Sophin Seeli	International Journal of Computer	2016	15	Noorul Islam University, Kumaracoil	15

using soft computing techniques		Science issues			
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	5	3	Nil
Resource persons	Nil	Nil	1	Nil
Presented papers	7	5	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Save Environment and Plastic Awareness	National Service Scheme	10	50
Planting Trees	National Service Scheme	15	100
NSS Camp (7 Days) 1. Cleaning (Awareness of Swatch Bharath and Digital Money Transaction 2. Blood Donation	Manonmaniam Sundaranar University, Tirunelveli and National Service Scheme	8	150
Blood Donation	NSS / YRC / RRC	5	100
Dengue Awareness Programme	NSS / YRC / RRC	90	1400
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

Student Project	Award	TNSCST	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1431529

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar Halls	Existing
Laboratories	Existing

Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8527	2741580	61	21677	8588	2763257
Reference Books	487	562558	7	2875	494	565433
Journals	32	31595	1	1200	33	32795
CD & Video	320	175617	Nil	Nil	320	175617
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	123	4	10	1	0	4	2	20	0
Added	0	0	8	0	0	0	0	0	0
Total	123	4	18	1	0	4	2	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
270000	256785	1500000	1431529

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Amenities: The annual maintenance of the college infrastructure and support facilities is periodically maintained by the management. The campus is assured for its sanitation and hygiene with ample number of staff to ensure a clean. Further, the institution emphasizes its superiority in asserting that the campus is plastic free. The replacement of damaged furniture is done periodically. **Laboratory:** The laboratory apparatus are occasionally checked. The management places electricians for the repairs of UPS, lights, fans and solar street lights. Proper drainage facility is confirmed within the campus premises. Separate stock registers are used to record the usage of distinct electrical structures in different rooms. Fire extinguishers are located at necessary places in the campus. The smart classes with sufficient ICT supported facilities is inaugurated on July, 07 2016. Teaching aids like LCD projectors, Desktops, Sound system are appropriately maintained. **Library:** The library books are properly preserved and damaged books are replaced. Each year marks the arrival of new books and journal that are added to the library. **Sports:** The institution takes immense pleasure in admitting and encouraging sports students. Grounds Gymnasium are maintained regularly. The winners are recognized by the management and the players are continuously encouraged. Maintenance works are done by skilled workers like a plumbers, carpenters, painters and electricians. College campus and class rooms are cleaned routinely. This routine maintenance is done by our maintenance staff adequate staff for maintenance was appointed by our management. Class rooms administrative office, staff room, corridor library and laboratories, are swept daily. Bathrooms are cleaned twice in a day sanitary workers were appointed for this purpose separately. Mopping of class rooms, libraries laboratories, staffroom administrative office class windows and roof sweeping were done on Saturdays water tank corridor and staircases are cleaned weekly. The members of the staff council and student council report their grievances regarding maintenance issues to the Principal. The Principal analyze and sort out the issues immediately . With the consent of the management grievances are redressed. Repair of the building, painting are done by contract basis cleaning of water supply lines and drainage lines were done quarterly . Painting of the walls and furniture done annually Leakage, renovation and repairing as per need Servicing repairing replacement of electrical equipment and installations in the campus is carried out by our electricians with the help of external force. Repairing of the furniture is done by contract staff. Computers are serviced and hardware is upgraded software are purchased. UPS and batteries are monitored by our technical and maintenance staff periodically and repaired by external agencies. Boards showing "plastic free campus", "Untouchability Prevention", "Tobacco free campus", "Aids Awareness", "anti ragging" are installed by stake holders to maintain cleanliness.

http://www.nicollege.com/files/file_1616852659_docs.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare Fund	13	34000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2016	73	Padhanjali Yoga Samithi and Noorul Islam College of Arts and Science, BBA Dept.73
World Yoga Day	23/06/2016	510	Noorul Islam College of Arts and Science
Student's Consumer Forum	22/07/2016	55	NICAS Consumer Forum
Personality Development in Group Discussion	05/08/2016	118	Noorul Islam College of Arts and Science, BBA Dept.
Seminar on CyberStalking	09/08/2016	110	Noorul Islam College of Arts and Science, IT Dept.
Entrepreneurial Development	29/08/2016	118	Noorul Islam College of Arts and Science, BBA Dept.
Mind Power Training	26/09/2016	97	Junior Chamber International
Workshop on Self Employment	01/10/2016	118	Noorul Islam College of Arts and Science, BBA Dept.
National Youth Day	11/01/2017	77	IQAC Quiz club
MATRUTHITAI-Film Workshop	03/02/2017	61	Noorul Islam College of Arts and Science, Dept. of Visual Communication
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2017	Placement Training	Nil	82	Nil	59

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
V-Dart, HCL	51	5	Hinduja Global Solution, Chennai	55	5

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	B.Sc	Biotechnology	Noorul Islam Univeristy	Human Genetics Molecular Biology
2017	1	B.Sc	Biotechnology	Madras University, Guindy Campus, Chennai	M.Sc. Biotechnology
2017	11	B.Sc.	Biotechnology	Noorul Islam College of Arts & Science, Kumaracoil	M.Sc. Biotechnology
2017	1	B.Sc.	Biotechnology	St. Mary's College for Women, Palia kara, Thiruvalla	M.Sc. Biotechnology

2017	2	BBA	Management	Noorul Islam Univeristy	MBA
2017	6	BBA	Management	RVS Institute of Management Studies, Sulur, Coimbatore	MBA
2017	2	BBA	Management	Veltech High tech Dr. Rangarajan Dr. Sukunthala Engineering College, Chennai	MBA
2017	1	BBA	Management	Regional Campus of Anna University, Coimbatore	MBA
2017	1	BBA	Management	Sri Krishna Arts & Science	MBA
2017	1	BBA	Management	Mohammad Sathala College Chennai, SSh olinganallur	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	13
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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InfoSyriz-17	University	118
Photography and Drawing Exhibition	Institution	1400
COMFUTECH - 17	University	420
CAFEST-Ver 9.0	University	162
BioQuest 2017	University	650
Sangamam-17 (Inter Collegiate Cultural Fest)	Institution	1375
Sports Meet 2017	Institution	1400
Election Awareness competitions	Institution	4
Kaviyarasar Kannadasan Sangam, Namakkal District	Institution	4
Cultural competitions conducted by Vivekananda Kendra	Institution	10
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Best director award for short film	National	Nil	1	Nil	Manu S. Abraham
2017	Event news analysis	National	Nil	1	Nil	Jerolin Dhas & Ajith Sundar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council is a representative structure through which students in the college can become involved in the affairs of the college, working in partnership with the management, staff, and students for the benefit of the college and its students. Students have a valuable contribution to make to the betterment of their college and their involvement in the operation of the college is itself a valuable part of the education process for the students. Research indicates that Student Councils can improve academic standards and reduce dropout rates in colleges. Student Councils can create a sense of ownership of the college and its activities among the student population. Through the establishment of the students council, students can debate issues and undertake initiatives for the benefit of the college and the student community. Improving communication within the college community is a shared responsibility and a Student Council can contribute to this process. The nomination of all the members of the student council will be held as per the rules prescribed by the university. Representatives from each class who has

shown academic merit and outstanding performance in sports and culture are nominated for election. The student members of the council shall elect among themselves. Union Chairperson is the official spokesperson for the council and representative of students on official occasions. The detailed name list of the student council is sent to the student council of the University. During the academic year, 2016-2017 Jaya Lekshmi of Microbiology was selected as Union Chairperson and Deepan R. of Mathematics as Union Secretary of our college. All the members of the students council are volunteered in different events conducted by the college. This developed a spirit of partnership and cooperation between the student council and teachers. The support and guidance offered by the teachers proved useful for planning activities for the council. During its tenure, the council conducted various academic and extracurricular programmes and initiated several student welfare measures. Active participation of volunteers from the placement cell of the students council provided personalized and innovative career planning support for final year students. The members of the students council supported the faculty to promote safe, responsible student conduct with reflective thinking, ethical inquiry, and social responsibility. Thus, the students council of our institution is devoted to creating compassionate leaders by fostering an accessible, inclusive culturally diverse living and learning campus environment. A Student Council will thrive only if students themselves are committed to the concept and to making it work.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

341

5.4.3 – Alumni contribution during the year (in Rupees) :

68200

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting held on 12th August 2016

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College Council: College Council with HODs as its members including administrative staff, librarian, Physical Director constitutes resolves takes decisions in all academic matters such as Conducting model examinations. Declaring holiday if necessity arises. Finalising working days to compensate the loss, if any Deciding students' activities, allocation of funds to different Association and its utilization. Internal Quality Assurance Cell: Instructs all associations for a way to organize their activities in line with the objectives of the institution. Collect opinion and feedback from the students to ascertain the needs of the students. Library Advisory Committee : Organising book fair in collaboration with publishers. Purchasing new books, Subscription/ renewal of journals. Providing support services to cater to the needs of the users regarding library resources. College committee: The Principal, two senior Faculty members are the members of the college committee. They attend the meeting and take part in decision making Admission Committee

Admission Committee is authorised to admit students according to government reservation rules. Student Council: Student Council decides its activities with the consent of the representatives of all classes. Also approved the recruitment of staff members. They decide their department activities such as seminars/workshops/conferences/FDPs., college cultural events and educational tour. Disciplinary Committee: Disciplinary Committee's decision on misconduct and undesirable behaviour of the mischievous students is final. Discipline, the most desirous virtue for teaching learning-process, amongst the students is maintained by deputing a dedicated staff as guardian faculty member division wise. Students' performance is monitored through batch counselling

Administrative Staff: Administrative staff can decide on their work schedule. Senior Personal Assistant of Principal is a member of the college council. So, he can voice the opinion of the administrative staff. Empowering faculty centered practices: All Heads of the departments are empowered to prepare budget for their departments with the concerned faculty members of the departments and lab in-charges. Further to guide the HODs, a departmental level committee has been constituted to review the requirement of purchasing of equipments for laboratories, research and for regular maintenance activities. Faculty members are given full freedom to organize various programs and to participate in programmes organized by different organizations. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given full rights to arrange industrial visits relevant to their courses and to have tie up with industrial experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs. Empowering students centered practices: Through Choice Based Credit System, students are given freedom to choose the elective courses. Further, they have been provided with adequate support to choose their career as Entrepreneur / Higher studies / placement / preparing for competitive examinations. Students have been given enough representation in the highest decision making bodies like Academic council, Internal Quality Assurance Cell and Board of Studies. Students are also given full freedom to organize technical symposiums, coordinator of co-curricular and extracurricular activities, social service group coordinator. College policies are well in line with government policies. All the teachers work together to

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	A few senior members of the teaching staff are the member of the boards of studies of the University. They contribute to the curriculum development.
Teaching and Learning	Teachers are encouraged to update their subject knowledge by attending orientation programmes, refresher courses, seminars, conferences and workshops
Examination and Evaluation	Again being affiliated with Manonmaniam Sundaranar University we are not the deciding authority. The teachers are promoted to be active member of central Valuation program of

university regularly. The senior faculty members of college are also given 'On Duty leave' for exam related work like paper setting, online as well as practical and oral exam in campus off the camps. Every single decision and policy observed by the college is student centric and is in their academic interests precisely. Controller of Examination (COE) organises the Centralised internal examinations. Also responsible for Administration including payment of Examination fees and downloading Hall tickets and conducts University Examinations. Internal Exam Answer scripts are transparent Double valuation on demand. Result analysis are generated which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance and performance.

Research and Development

Few of the faculty members are recognized and nominated research guides under MSU. The college has well defined policy to promote research culture amongst its faculties as well as the students

Human Resource Management

The College has recruited adequate number of faculty members, technical staff Laboratory. The excess load is sufficed regularly and particularly by recruitment of staff members on part time/adhoc basis.

Admission of Students

Admission committee decides and admits students according to the government reservation policy. The students are admitted according to reservation policy followed by Manonmaniam Sundaranar University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>www.nicollege.com is the college website used for showcasing viable activities and disseminating achievements. Motto, Vision and Mission of our college clearly mentioned in the website. Latest academic news, gallery and other relevant information uploaded periodically in the website. ? Mark entry, Students attendance records and academic planning activities are computerized as a part of planning academic development</p>

Examination	Semester Seating arrangements, invigilation, hall allotments and the related procedures carried out by exam committee
Finance and Accounts	1.The college accounts and all the transactions of management are computerized. 2.Software applications help in the maintenance of records, fund receipts details, project funds, donations, all types of purchases and payments. 3.The administrative office safely holds all the financial records separately as per the events and transactions so far. 4.Proper accounting practices include maintenance of records and account books ease auditing procedure.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nill	Training on System Management and Office Automation	22/09/2016	23/09/2016	Nill	25
2017	Nill	Training on Microsoft Office Packages	07/02/2017	08/02/2017	Nill	25
2017	Awareness of Digital Literacy on Internet usage	Nill	02/03/2017	03/03/2017	Nill	30

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Skill Development Programme	7	07/11/2016	Nil	1
Leadership Skills level-2	1	17/06/2016	18/06/2016	2
Teaching Techniques by ICT	2	20/10/2016	21/10/2016	2
Database Design and Programming with SQL by ORACLE Academy	1	02/12/2016	Nil	1
Leadership Skill Level 2	1	05/08/2016	06/08/2016	2
One day national Seminar on Digital India	1	24/03/2017	Nil	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	3	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Management Staff and faculty working in are helped with the following schemes: Contribution to EPF and ESI. Incentive to the teachers who qualify themselves with Ph.D.	Priority in admission for the wards of supporting staff in the institutions. Management Staff, are provided with the following facilities Contribution to EPF and ESI	The Students are benefited with partial amount of Tuition fees by Student Welfare Fund were contributed by all Teaching and Non-Teaching Staff members of Our College, provided which in the basis of their Performance in Academics and Discipline. Scholarships for BC and SC/ST, first graduate students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audits among Department facilities are conducted by the Head of Department. External Audit is conducted by Mr. Franklin Fernandez, Chartered Accountants. Every year the Aided and Controller of Examination's Office and departments submit the Receipts and Payments account for the bank accounts maintained by them. Those accounts are audited both by the internal and external auditor. The budgets are prepared every year for the receipts and payments anticipated. The actuals are compared with the budgeted amount and it is subject to internal and external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	1688314	Academic Facilities and Physical facilities
View File		

6.4.3 – Total corpus fund generated

2295

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	Mr. Franklin Fernandez FCA, FRANK CO	No	Auditor Name

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Interacted with the teachers of their wards at the respective departments regarding their Academic performance and regularity to College. 2. usage of the cell/ mobile/ smart phones are restricted by the students on campus 3. PTA meeting was arranged during the Inaugural Session of the Fresh Students and instructed about the College Practices and Rules and Regulation.

6.5.3 – Development programmes for support staff (at least three)

1.All the support Staff members are included in the staff club. Medical aid is provided in case any health issue arises them. 2. Two days programme in Training on Computer Operation and Microsoft Word is conducted for administrative staff. 3. Two days programme in Training on Microsoft Office to get awareness of automation of record keeping.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To construct the Girls Waiting Room and Rest room for staff members. To construct more numbers of Toilets for Girls and Boys. To improve Lab facility for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Awareness on Research and Consultancy	23/07/2016	23/07/2016	Nil	78
2016	Eve Teasing and Gender Equality	25/07/2016	25/07/2016	Nil	100
2017	Blood Donation Camp	30/03/2017	30/03/2017	Nil	150
2017	Skill Development programs for Staff members	07/11/2017	07/11/2017	Nil	45

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Drawing Photography Competition by Visual Communication Department	19/08/2016	Nil	47	87
Photography and Art Exhibition	22/10/2016	Nil	567	876
National Youth Day Organized by IQAC & Quiz Club	11/01/2017	Nil	145	168
Women's Day Seminar	09/03/2017	Nil	35	68

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	23/07/2016	1	Swachh Bharath Summer Internship Program	Clean Campus	125
2016	Nil	Nil	08/08/2016	1	Campus Cleaning Planting Saplings -NSS	Green Campus	100
2016	Nil	Nil	08/08/2016	1	Save Environment and Plastic Awareness with M. S. University	Banning Plastic	125
2016	Nil	Nil	21/09/2016	1	Purified Drinking water facility	Health Hygiene	50
2016	Nil	Nil	07/10/2016	1	Awareness Program on Banning Plastic - NSS	Banning Plastic	100
2017	Nil	Nil	22/03/2017	7	NSS Camp with M S University - Cleaning, Blood Donation and Social Service	Clean Environment	135

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Attendance	Nill	<p>1. Every student shall attend the college regularly and punctually on all working days. 2. Attendance will be marked at the beginning of each period. 3. Students who come late may enter the classes only after obtaining the permission of the Principal. 4. If a student is absent for one or more periods either in the morning or evening, he/she shall lose half a day's attendance. 5. Any memo from the office calling for an explanation should be answered immediately. 6. The minimum attendance prescribed by the University for appearing the University Examination is 75. 7. Students can leave the class room in case of emergency only with the permission of the faculty. 8. 100 attendance is mostly expected and appreciated.</p>
Ragging	Nill	<p>1. Ragging is a criminal offence. 2. Ragging in any form is completely banned inside and outside the college campus. 3. Serious disciplinary action including dismissal from college will be taken if any student is found guilty of ragging. 4. There is a separate Anti-Ragging Committee in the college. Any matter relating to ragging should be reported to the committee immediately.</p>
Identity Card	Nill	<p>1. Every student is issued with an identity card and shall be in possession of the same while inside the campus.</p>

		<p>2. Loss of identity card should be immediately brought to the notice of the Principal through the HOD concerned department for issue or duplicate identity card. 3. The Identity card should be surrendered at the time of discharge from college.</p>
Test and Model examination	Nill	<p>1. There would be two Internal Assessment Tests during the semester period to assess the progress of the student. 2. In addition there will be a Model Examination at the end of the semester. 3. Attendance for the Internal Assessment Test and Model Examination is compulsory and no leave shall be granted normally. 4. Students who fail to show progress in studies will not be allowed to sit for the University Examination.</p>
Code of Conduct	28/07/2016	<p>1. All the students should wear uniform compulsorily. Students without uniform will not be allowed to attend classes. 2. Students should wear identity cards inside the campus. 3. Proper respect should be given to Faculty members inside/outside the classrooms. 4. Students should not loiter inside the campus of the college during working hours. Even if they have no classes, loitering should be avoided. 5. No student shall leave the class without the permission of the teacher. 6. Students attending lecture, working in laboratories or attending meeting shall maintain perfect silence. 7. Students should enter their</p>

respective classes at the stroke of the first bell before each session. 8. Usage of Mobile phones inside the campus is strictly prohibited. 9. Movements of students from classrooms to labs and vice versa should be neat and quiet. 10. Damaging College properties is a crime which will be dealt with seriously. 11. Students should intimate the present residential address. If any change, it should be updated immediately. 12. Disobedience or disrespect to the members of the staff, irregularity in attendance and in submitting assignments, violation of disciplinary rules etc. are strong reasons warranting severe punishment such as suspension or even termination.

Dicipline

Nill

1. Students should be neatly and decently dressed and should attend the college regularly. 2. Every student is required to observe disciplined and decorous behaviour both inside and outside the college. 3. Students should be punctual to the classes. 4. Adherence of rules should be strictly followed inside the class rooms and laboratories. 5. Students reporting late for the class shall enter the class only with the permission of the concerned staff. 6. Students shall take all internal assessment test and model examinations seriously and without fail. 7. Collection of funds by students is prohibited. Prior permission is needed in

		<p>case of necessity. 8. Smoking and chewing are strictly prohibited inside campus. 9. Only with the written permission of the Principal, the students can organize any function. 10. Students are completely prohibited from participating in any political/communal activities. 11. Eve-teasing inside and outside the college campus is a punishable crime.</p>
<p>Library</p>	<p>Nill</p>	<p>1. Every student of the college is eligible for getting membership of the library. 2. Library can be utilized by the student from 9.00 a.m - 4.00 p.m. 3. Members must show their Library Card on entering the Library, while borrowing books and journals and at any time if asked to do so, by the Library Staff. 4. Bags, Umbrella, Tiffin Boxes and other personal belongings must be deposited at the property room. 5. Every member must sign the register available at the entrance. 6. Personal reading materials are not allowed inside Library. 7. Members are free to browse through the books. Books taken out of the shelves must be put on a table. Replacing the books on shelves is not encouraged as it may be misplaced. 8. Readers should not mark, underline, dog-ear mark, write, tear pages or damage the Library documents. 9. Strict silence, decorum and discipline must be maintained in the Library. 10. All U.G. students are allowed to</p>

borrow two (2) books and P.G. student's four (4) books at a time. 11. Members should not damage library property or disturb other members. 12. Smoking, eating, sleeping and talking loudly are strictly prohibited in the Library. 13. Newspapers, Magazines, Journals and University Question Bank must be read only in the Library on specific tables and should not be taken to any other reading areas. 14. No Library materials can be taken out of the library without written permission. 15. Anyone who violates the rules and regulations of the library would be liable to lose the privilege of Library Membership. 16. A student who has lost his ticket shall make a written report to the librarian immediately. 17. Every year the good library user is to be selected and honored during the college day.

Hostel

Nil

1. Students of colleges managed by Noorul Islam Educational Trust are eligible for admission to Hostel. 2. Students seeking admissions to the Hostel shall apply for the same in a prescribed form available in the Hostel / College Office. 3. Admission shall be made by the Warden only after scrutinizing the application and the admission is valid for one academic year only. 4. Before seeking admission to the Hostel, students are advised to satisfy themselves about the facilities available in the Hostels. They cannot claim for

additional facilities after obtaining admission. 5. The Principal of Noorul Islam College of Arts Science shall be the Warden of the Hostel. Deputy Warden will assist him in administrating the Hostel. 6. Details regarding Hostel fees, mess charges and code of discipline can be had from Deputy Wardens. 7. The Warden shall frame and issue disciplinary rules of a permanent or temporary character regulating the conduct of students of the Hostel in the Hostel premises, so for as such rules seem necessary to maintain the reputation of the Hostel as well as the college from time to time. 8. The Warden is empowered to inflict punishments like fine, suspension or expulsion from the Hostel and College in the interest of the Institution for gross misbehaviour by the inmates of the Hostel. 9. Day Scholars / Visitors shall not be permitted to visit the Hostel without prior permission from the warden. 10. All the inmates of the Hostel must be present without fail at the time of roll call notified by the warden. The defaulters will be viewed seriously. 11. Perfect silence must be observed between 9.00 p.m - 7.00 a.m during which students should not move unnecessarily in the hostel. 12. Mess timings shall be strictly adhered to as announced by Deputy Wardens. 13. Students can leave the Hostel, if necessary, only after

making entry in the prescribed format and getting written permission from the Warden. Unauthorized absence will be seriously viewed and disciplinary actions will be taken against them as decided by the Warden. 14. Students shall utilize the recreation facilities of the Hostel only between 5.00p.m -7.30p.m.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2016	Nil	200
World Yoga Day	23/06/2016	Nil	200
Independence Day	15/08/2016	Nil	200
Swatch Bharat Cleaning	23/07/2016	Nil	850
International Women's day	09/03/2016	Nil	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Rain water harvesting throughout the campus. 2.Compost making by decomposition of organic and green wastes 3.Plastic bags usage is strictly banned inside the campus. 4.Green campus measures initiated by planting saplings. 5.Installation of compost pits for maintaining clean campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Environmental Management: With environmental challenges popping up faster than expected the classroom becomes the ideal place to introduce students to environmental awareness. This will encourage young people to engage in their environment to protect it and can help communities become more environmentally aware. They are becoming increasingly conscious of issues such as famines, droughts, floods, scarcity of fuel, firewood, pollution of air and water, problems of hazardous chemicals and radiation, depletion of natural resources, extinction of wildlife and dangers to flora and fauna. Since, Tamil Nadu incorporated environmental education as part of the curriculum and it's mandatory for all the students irrespective of their curriculum. To boost clean environment at Noorul Islam college of Arts Science, management, Principal and teachers developed and employed special contemporary environment awareness packages for the students through NSS and formed Save Green Club for conserving environment by introducing 3 R's to the students reduce waste, reuse resources, and recycle materials. Green club organized seminars and programme comprised of poster making, essay writing, slogan writing competition, and signature campaign to celebrate the special days like world environmental day, wildlife day, world water day, forest conservation day etc., and also created awareness about the necessity of alternatives for plastic among student population. All these programmes encouraged students to switch off all fans and lights when not

in use to conserve electricity and advised them to ensure taps are closed properly after they have used water. Tamil Nadu government has stressed the importance of rainwater harvesting since the ground water level has depleted to alarming level and demand of water increased. In order to save water and save earth initiatives of planting trees and constructing rainwater harvesting structures were taken. All faculty members, nonteaching staff members, and students participated in the tree plantation drive in the campus. Best Practice 2: Nurturing Gender Sensitivity. Colleges can play an important role in inculcating gender sensitivity in etiquettes and manners of students. It is necessary to create a gender responsive campus in which the academic, social and physical environment and its surrounding community take into account the specific needs of girls and boys. It intends to change attitudes, behaviors and beliefs that reinforce inequalities between women and men. It helps to facilitate the exchange of ideas, improve mutual understanding and develop competencies and skills necessary for societal change .The management of our institution recruit permanent female faculty on gender balance target .Students of our college hosted stalls in marketing mela for women of Self Help group of neighboring area. Members of woman organizations took part in the event which saw procession, oath taking, skit and other cultural programme. Seminars were organized for girl students during women's day celebration at 8 March 2017 to understand and recognize any form of abuse before fighting for it. The session conveyed the girl student of our institution that to become desirable or even acceptable, a girl has to do something to do well academically or take financial responsibility for her family and it hinted out to have women entrepreneurs from our campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://nicollege.com/files/file_1616410962_docs.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. To impart world class education to the youth for their overall development and there by positively further the nations economic and social development. 2. Majority of students in our region belongs to rural area Since the students from rural locales have unique journeys and circumstances positive relationships with teachers helps them to build positive academic identity for transition. Our college endeavors to nurture future leaders. Various committees in the college initiated programmes to instill innovation and progressiveness among the student community. 3. We have earned repute for distancing ourselves from commercialization of education. No donations are taken and no capitation fee charged for admission. Management follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. 4. Planning of academic calendar, reviewing of teachers 'weekly report and monitoring of lectures taken and ensuring the 100 coverage of syllabi by principal helps to create a strong academic culture in college. 5. College abides strictly by all the rules and regulations of UGC during admissions, recruitment, and career advancement and in discipline related matters.

Provide the weblink of the institution

http://nicollege.com/files/file_1616411499_docs.pdf

8.Future Plans of Actions for Next Academic Year

PLAN OF ACTION FOR 2017-18 IQAC 1. Preparation of Institutional calendar for the Academic year 2017-18 as per the guidelines of Manonmaniam Sundaranar University.

Admission to I B.Sc Chemistry(UG) And I M.Sc Mathematics(PG) as per the regulations of Govt. of Tamilnadu 3. Inauguration of all Cocurricular activities clubs 4. To conduct Two Internal Assessment Examination before the completion of Four units of Syllabus and Model Examination After the Completion of V unit. 5. To celebrate all state and National festivals in the college campus. 6. To arrange Guest lecture programme on different topic of current issues. 7. Extension of Infrastructure facilities 8 Additional ladies washroom, installation of Additional Aqua guard for safe drinking water facilities. 9. To continue on line students satisfaction survey, feedback from students Alumni.10. To conduct parents meeting and obtaining their feedback. 11. To organize state/ National level seminar. 12. To motivate and encourage the staff members to participate Faculty Development Programme conducted by ICT Academy of Tamilnadu and Other colleges and Universities. 13. To conduct Sport Day for the Year 2017-18. 14. To organize for college level NSS Camp. 14. To organize remedial classes for slow learners.15. To Plan for enrolling into NIRF.