

## Minutes of the TQAC Meeting held on 03-10-2019.

The TQAC meeting was held on 03-10-19 at the principals office. The following members were present.

### Members Present

1. Dr. S. Perumal (Chairperson)
2. Dr. R. Rajalakshmi (Coordinator)
3. Dr. R. P. Dhanya (Asst. Coordinator)
4. Dr. Pooya. C. Nair (member)
5. Mr. B. Sankar Grover (member)
6. Mr. Gify S. Kumar " "
7. Mrs. R. V. Mishra " "
8. Mr. C. Mungesan " "
9. Mrs. L. B. Reshma " "
10. Dr. K. A. Janardhanan (Management Representative)
11. Ms. P. S. Lakshmi (Alumni)
12. Dr. P. Kollappadur (Academician)

### Signature

### Resolutions and Action taken

1. Resolved to organize and arrange for industrial visit for all the department during the month of January.
2. The principal express his satisfaction over the performance of the students in internal examination and their interest participation in other activities.
3. Resolved to conduct Yoga class for students and staff members.
4. Resolved to prepare the Dec-2019 before the last date of 31<sup>st</sup> December.
5. Resolved to submit Swachata Ranking details & upload the same in the MHRD website.

6. the principal asked the administrative staff members and take steps to aware of digital literacy.
7. Resolved to reconstitute the committee of members of the college.
8. It is resolved to confirm the completion of syllabus for all courses through the Head of the Department.
9. Resolved to motivate the students to prepare for the examination very sincerely and hardworking for the University examination - odd semester.

R.D.fai  
TOAe Coordinator

S.P.  
Principal  
Dr. S. PERUMAL  
Principal  
Noorul Islam College of Arts & Science  
Kumaracoll - 629 180  
K.K. Dist

Minutes of the TQAC meeting held on 15-02-2020

The TQAC meeting was held on 05-02-2020 and the following members were present. The principal presided over the meeting, resolution were unanimously passed.

Members Present

Signature

1. Dr. S. Perumal (Chairperson)	
2. Dr. R. Rajalakshmi (Coordinator)	
3. Dr. R. P. Dhanya (Asst. Coordinator)	
4. Dr. Priya C. Nair (member)	
5. Mr. B. Sankar Gopan "	
6. Mr. Aby S. Kumar "	
7. Mrs. R. V. Nisha "	
8. Mr. C. Munesesan "	
9. Mrs. L. B. Reshma "	
10. Dr. K. A. Ignardhanan (Management Representative)	
11. Ms. P. S. Lakshmi (Alumni)	
12. Dr. P. Kollappadhas (Academician)	

Resolutions and Action taken,

- Resolved to prepare for the commission for the temporary affiliation for of current year with relevant documents & records.
- Resolved to prepare minutes for all the committee activities 2019-2020.
- Principal asked to all HOD's to maintain details of students strength, quota allocation, dropouts.
- Principal asked to maintain the lab equipments register, logbook and stock register

5. The principal asked to maintain Faculty profile, attendance register, coursewise, UG & PG project details, Department timetable, syllabus.
6. The principal asked to conduct the II internal assessment for during last week of February.
7. Resolved to conduct Science Day, Food Festival, College Day, Student Day and Graduation Day for this academic year tentatively during the month of April.
8. Resolved to fix the time ~~for~~ schedule for II internal Assessment during 10-12 (FN).

R.D.Jai  
Time Coordinator

J  
Dr. S. P. FERIAL  
Principal  
Noorul Islam College of Arts & Science  
Kumaracoil - 629 180  
K.K. Dist